



Disciplinary Action Incident Report West Frankfort Police Department

Name of Employee: Derick Jordan #433

Job Classification: Patrolman

Department: West Frankfort Police Department

State exactly what originally happened; when it happened, who was involved, witnesses, and what rule, policy, statute, or contract clause is involved:

On 01/21/2023 at 0040 hours, Officer Derick Jordan #433, Officer Dylan Jeffords #437, and Officer Dakota Josten #445 were on duty. Officer Jordan was the shift supervisor. At this time, dispatch advised these officers that there was a possible burglary in progress at the Park Apartments, 700 E. Cleveland St. None of the officers responded to this call, instead choosing to attempt to locate a male subject wanted on an outstanding warrant. A second call concerning this incident came in at 0120 hours but again no officer responded to the call. There was no response to this call prior to the end of midnight shift and the call was closed. It was later determined a burglary had occurred.

This lack of response is in direct violation of WFPD Policy 2.2: "Objective Statements", Section A: Protect Life and Property – To provide services that contribute to the preservation of life, protection of property, and safety to the community, and WFPD Policy 2.9: "Rules of Conduct", Section 2.10: Prompt Response to Calls – Employees will respond to ALL dispatch assignments without argument or unnecessary delay. No officer will fail to aid, assist, or protect a fellow officer, employee, or citizen to the fullest extent of his or her professional capabilities. Calls will be answered in compliance with WFPD policy and Illinois traffic laws.

Action Recommended by the Department Head

In determining the recommendation for disciplinary action, the employees' previous behavioral problems, past performance and length of service will be taken into consideration.

(1) ☐ Verbal Warning Only

(3) _____ Work Day(s) Suspension

(2) ☒ Written Reprimand

From _____ To _____
mo. day year mo. day year

(4) Other _____

(Note: No action is to be taken until a review has been made by Labor and Employee Relations)

Signature of person preparing report _____ Date _____

Signature of Department head _____ Date _____

Employee Remarks _____

Signature of Employee Derick Jordan Date 1-24-23

(The signature of the employee acknowledges receipt of this form; it does not mean agreement with its content.)



Disciplinary Action Incident Report West Frankfort Police Department

Name of Employee: Dylan Jeffords #437

Job Classification: Patrolman

Department: West Frankfort Police Department

State exactly what originally happened; when it happened, who was involved, witnesses, and what rule, policy, statute, or contract clause is involved:

On 01/21/2023 at 0040 hours, Officer Derick Jordan #433, Officer Dylan Jeffords #437, and Officer Dakota Josten #445 were on duty. Officer Jordan was the shift supervisor. At this time, dispatch advised these officers that there was a possible burglary in progress at the Park Apartments, 700 E. Cleveland St. None of the officers responded to this call, instead choosing to attempt to locate a male subject wanted on an outstanding warrant. A second call concerning this incident came in at 0120 hours but again no officer responded to the call. There was no response to this call prior to the end of midnight shift and the call was closed. It was later determined a burglary had occurred.

This lack of response is in direct violation of WFPD Policy 2.2: "Objective Statements", Section A: Protect Life and Property – To provide services that contribute to the preservation of life, protection of property, and safety to the community, and WFPD Policy 2.9: "Rules of Conduct", Section 2.10: Prompt Response to Calls – Employees will respond to ALL dispatch assignments without argument or unnecessary delay. No officer will fail to aid, assist, or protect a fellow officer, employee, or citizen to the fullest extent of his or her professional capabilities. Calls will be answered in compliance with WFPD policy and Illinois traffic laws.

Action Recommended by the Department Head

In determining the recommendation for disciplinary action, the employees' previous behavioral problems, past performance and length of service will be taken into consideration.

(1) ☒ Verbal Warning Only

(3) _____ Work Day(s) Suspension

(2) _____ Written Reprimand

From _____ To _____
mo. day year mo. day year

(4) Other _____

(Note: No action is to be taken until a review has been made by Labor and Employee Relations)

Signature of person preparing report _____ Date _____

Signature of Department head _____ Date _____

Employee Remarks _____

Signature of Employee [Signature] 437 Date 1-26-23

(The signature of the employee acknowledges receipt of this form; it does not mean agreement with its content.)



Disciplinary Action Incident Report West Frankfort Police Department

Name of Employee: Dakota Josten #445

Job Classification: Patrolman

Department: West Frankfort Police Department

State exactly what originally happened; when it happened, who was involved, witnesses, and what rule, policy, statute, or contract clause is involved:

On 01/21/2023 at 0040 hours, Officer Derick Jordan #433, Officer Dylan Jeffords #437, and Officer Dakota Josten #445 were on duty. Officer Jordan was the shift supervisor. At this time, dispatch advised these officers that there was a possible burglary in progress at the Park Apartments, 700 E. Cleveland St. None of the officers responded to this call, instead choosing to attempt to locate a male subject wanted on an outstanding warrant. A second call concerning this incident came in at 0120 hours but again no officer responded to the call. There was no response to this call prior to the end of midnight shift and the call was closed. It was later determined a burglary had occurred.

This lack of response is in direct violation of WFPD Policy 2.2: "Objective Statements", Section A: Protect Life and Property – To provide services that contribute to the preservation of life, protection of property, and safety to the community, and WFPD Policy 2.9: "Rules of Conduct", Section 2.10: Prompt Response to Calls – Employees will respond to ALL dispatch assignments without argument or unnecessary delay. No officer will fail to aid, assist, or protect a fellow officer, employee, or citizen to the fullest extent of his or her professional capabilities. Calls will be answered in compliance with WFPD policy and Illinois traffic laws.

Action Recommended by the Department Head

In determining the recommendation for disciplinary action, the employees' previous behavioral problems, past performance and length of service will be taken into consideration.

(1) ☒ Verbal Warning Only (3) _____ Work Day(s) Suspension

(2) _____ Written Reprimand From _____ To _____
mo. day year mo. day year

(4) Other _____

(Note: No action is to be taken until a review has been made by Labor and Employee Relations)

Signature of person preparing report _____ Date _____

Signature of Department head _____ Date _____

Employee Remarks _____

Signature of Employee Dakota Josten 445 Date 1.25.23

(The signature of the employee acknowledges receipt of this form; it does not mean agreement with its content.)